

PARTICULARS TO BE INCLUDED IN THE BILLS

(See Reg. 30)

- a) Bill Number
- b) Bill date
- c) Name of Sub-division/division
- d) Consumer a/c no., name and address
- e) Contracted demand/Connected load
- f) Category of consumer (i.e. DS, NRS etc)
- g) Status of meter (OK/defective/missing/Door locked etc.)
- h) Meter No. – In case replacement of energy meter is involved during the billing period, the meter number of the new meter and consumption recorded by the old meter shall also be indicated on the bill.
- i) Meter reading Date
- j) Initial meter reading of the billing period/cycle with date
- k) Final meter reading of the billing period/cycle with date
- l)
 - 1) Multiplying Factor of the meter
 - 2) CT and PT ratios
- m) Number of units consumed during the billing period.
- n) Billing details: - The following details for the current month demand and arrears shall be furnished in the bill ;
 - 1) Energy/Monthly Minimum Charges
 - 2) Fixed Charges
 - 3)
 - (i) Electricity Duty
 - (ii) Octroi
 - 4) Fuel cost adjustment charges
 - 5) Surcharge for low power factor or incentive for high power factor.
 - 6) Voltage surcharge or incentive for high voltage
 - 7)
 - (i) Meter rent/charges
 - (ii) Service rent/charges
 - 8) Additional charges for belated payment
 - 9) Less interest on security
 - 10) Total current month demand
 - 11) Arrears –
 - (i) Preceding financial year
 - (ii) Current financial year.

- 12) Others
- 13) Total amount due
- 14) Adjustment
(Reason and period of adjustment to be indicated)
- 15) Due date of payment
 - 1) by cash
 - 2) by cheque/demand draft
- 16) Amount payable by due date
- 17) Amount payable after due date
- o) Mode of payment
- p) In case of cheque and bank drafts, the receiving authority in whose favour the cheque/draft should be drawn.
- q) Address/Details of concerned local collection centres and notified offices of the Licensee or such other facility notified by the Licensee, with working hours where payment of Electricity Bill may be effected.
- r) Designation and address of authorities with whom complaints or grievances can be lodged and addresses and telephone numbers of the Forum and the Ombudsman constituted under Section 42 of the Act
- s) Telephone No. of complaint centre and notified office
- t) Tariff rates
- u) Last six months consumption

**Assessment of electricity charges in cases of
Unauthorized use/theft**

(See Reg. 36 & 37)

(1) Assessment of electricity charges in the case of Unauthorized use of electricity under Section 126 of the Act.

- (a) Where it is concluded that unauthorized use of electricity has taken place, the assessment shall be made for the entire period during which such unauthorized use has been continuing. If, however, in a case where the period of unauthorized use cannot be ascertained, such period shall be limited to a period of twelve months immediately preceding the date of inspection.
 - (i) The consumption of electricity in such case will be computed on the basis of the meter reading.
 - (ii) If, the consumption of electricity can not be computed on the basis of meter reading, then the same will be computed on the basis of the LDHF formula as detailed in para 4 below.
- (b) The consumer will, on the basis of consumption of electricity computed as above, be liable to pay electricity charges at a rate equal to twice the tariff applicable for the relevant category in which the service should have been classified.
- (c) Electricity charges in all cases of unauthorized use of electricity will continue to be levied as in sub-para (b) above till the cause of unauthorized use of electricity is rectified.

(2) Assessment of electricity charges in cases of theft of electricity as per Section 135 of the Act.

- (a) Where it is prima facie established that theft of electricity has taken place, the consumption of electricity will be computed on the basis of the LDHF formula as detailed in para 4 below.
- (b) The consumption of electricity so computed will be charged for a presumptive period of twelve months preceding the date of detection of theft at two times the normal tariff rate. The period of 12 months may however, be suitably reduced if the Authorized Officer, for reasons to be recorded in writing, is satisfied that theft of electricity has actually taken place for a lesser period.

(3)

- (a) The electricity charges already paid by a consumer for the electricity consumed during the presumptive period of assessment, if any, will be adjusted in the electricity charges assessed as per paras 1 and 2 above.
- (b) Any liability under other Laws/Regulations or provisions of the Supply Code will be in addition to the electricity charges payable in accordance with paras 1 & 2 above.

(4) LDHF for mula for assessment of electricity consumption.

Units assessed = L x D x H x F, where L is the load found connected during the course of inspection in KW.

D is number of working days per month, during which unauthorized use/theft is suspected and will be taken for different categories of use as below:

a) Continuous industry	30 days
b) Non-continuous industry	25 days
c) Domestic use	30 days
d) Agriculture	30 days
e) Non-Residential(continuous)viz.hospitals,hotels, restaurants, guest houses, nursing homes, petrol pumps.	30 days
f) Non Residential (general) i.e. other than (e)	25 days
g) Water works & street lights	30 days
h) Other categories	30 days

H is use of supply hours per day, which will be taken for different categories of use as below:

a) Single shift industry (day / night only)	08 hrs.
b) Non-continuous process industry (day & night)	20 hrs.
c) Continuous process industry	24 hrs
d) (i) Non-Residential (general) including restaurants	12hrs.
(ii) Hotels, hospitals, nursing homes, guest houses, petrol pumps	20hrs.
e) Domestic	08 hrs.
f) Agriculture	06 hrs.
g) Water works	08 hrs.
h) Street light	12 hrs.
i) Other categories	12 hrs.

F is demand factor, which will be taken for different categories of use as below:

a) (i) Industrial (General)	60%
(ii) Power Intensive, Arc Furnace	75%
b) Non-Residential -	40%
c) Domestic	30%
d) Agriculture	100%
e) Direct theft	100%
f) Other categories	100%